



INTEGRATED IMPACT ASSESSMENT (IIA) TOOL

Proposal Details

Title of Proposal	
<u>Meals at Homes</u>	
Service Area	Officer completing IIA
Porth Cynnal	Audrey Somerton-Edwards
Corporate Lead Officer	Strategic Director
Audrey Somerton-Edwards	James Starbuck
Please give a brief description of the purpose of the proposal	
<p>The proposal, if accepted, will result in the cessation of the Meals at Home service. The meals provided are prepared and delivered to the home address of service users, who are widely distributed across the county</p> <p>The discontinuation of this service (which is not a statutory requirement) will make a saving of £18 000. At the present time there are 8 service users in receipt of this service, which has decreased from 14 during 2022/23.</p> <p>The service is high cost in terms of human resources to prepare and deliver the meals to a very low number of people of over a wide geographical area.</p>	
Who will be directly affected by this proposal? HINT	
There are eight service users who are currently in receipt of the service. There are no new referrals being made to the service, so there will not be increase in numbers on whom this proposal will have an impact.	
Have those who will be affected by the proposal had the opportunity to comment on it?	
The service users currently using the service are being contacted to seek their views and to outline other options.	

Version Control

The IIA should be used at the earliest stages of decision making, and then honed and refined throughout the decision-making process. It is important to keep a record of this process so that we can demonstrate how we have considered and included sustainable development, Welsh language and equality considerations wherever possible.

Version Number	Author	Decision making stage <u>HINT</u>	Date Considered	Description of any amendments made <u>HINT</u>
1	Audrey Somerton-Edwards	Cabinet	20.02.2024	None

Council Corporate Well-being Objectives

Which of the Council's Corporate Well-being Objectives does this proposal address and how? Click here to read a summary of our [Corporate Strategy 2022-27](#)

Boosting the economy, supporting business, and enabling employment.	The use of more providers will support local businesses.
Creating caring and healthy communities	
Providing the best start in life and enabling learning at all ages	
Creating sustainable, greener, and well-connected communities	

National Well-being Goal: A Prosperous Wales

An innovative, productive, and low carbon society where everyone has decent work and there is no poverty.

Click [here](#) for information about a prosperous Wales.

Does the proposal contribute to this goal? Describe the positive or negative impacts. (Click [here](#) for information)

The delivery of single meals across the county is not a sustainable activity. By signposting the current users of the service to specialise catering providers with an existing infrastructure. There will be fewer vehicles engaging in the same activity.

What evidence do you have to support this view?

Potential providers are in various locations across the county and will be better placed for local delivery.

What action(s) can you take to mitigate any negative impacts or better contribute to this National Well-being Goal?

Matching the most local provider to the service user.

National Well-being Goal: A Resilient Wales

A society where biodiversity is maintained and enhanced and where ecosystems are healthy and functioning.

Click [here](#) for information about a resilient Wales.

Does the proposal contribute to this goal? Describe the positive or negative impacts. (Click [here](#) for information)

Meals at Home is unlikely to have any impact on biodiversity.

What evidence do you have to support this view?

Not applicable.

What action(s) can you take to mitigate any negative impacts or better contribute to this National Well-being Goal?

None necessary.

National Well-being Goal: A Healthier Wales

A society where people make healthy choices and enjoy good physical and mental health.

Click [here](#) for information about a healthier Wales.

Does the proposal contribute to this goal? Describe the positive or negative impacts. (Click [here](#) for information)

The physical health and nutrition of service users will be maintained by selecting alternative providers at less cost.

What evidence do you have to support this view?

There are already providers being utilised for this service who will be able to support service users to purchase their meals.

What action(s) can you take to mitigate any negative impacts or better contribute to this National Well-being Goal?

Service users will receive information, advice, and assistance to seek alternative options.

National Well-being Goal: A More Equal Wales

A society where everyone has an equal chance whatever their background or circumstances.

This section is longer because you are asked to assess the impact of your proposal on each group that is protected by the **Equality Act 2010**.

Click [here](#) for information about equality in Wales.

Do you think this proposal will have a positive or a negative impact on people because of their age? (Click [here](#) for information)

Children and Young People up to 18	None / Negligible
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People 18-50	None / Negligible
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Older people 50+	Positive
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Describe the positive or negative impacts.

Service users will have more choice at a lower price. However, some people will have been receiving the service for a significant period and will be resistant to change.

What evidence do you have to support this?

When each of the 8 service users have been contacted the full position will be established.

What action(s) can you take to mitigate any negative impacts?

Provide advice regarding alternatives.

Is there an opportunity to use this proposal to eliminate unlawful discrimination, advance equality of opportunity or encourage good relations between people in this group and the rest of the population?

The service has been available across all groups encompassing the protected characteristics.

Do you think this proposal will have a positive or a negative impact on people because of their disability? (Click [here](#) for information)

Hearing Impairment	None / Negligible
Physical Impairment	None / Negligible
Visual Impairment	None / Negligible
Learning Disability	None / Negligible
Long Standing Illness	None / Negligible
Mental Health	None / Negligible
Other	None / Negligible

Describe the positive or negative impacts.

The alternative options are more cost effective to the service user. However, users may be resistant to change.

What evidence do you have to support this?

Meals at Home has been presented in the past as a cost saving, with a high degree of protest.

What action(s) can you take to mitigate any negative impacts?

Is there an opportunity to use this proposal to eliminate unlawful discrimination, advance equality of opportunity or encourage good relations between people in this group and the rest of the population?

Signposting to alternative provision.

Do you think this proposal will have a positive or a negative impact on people who are transgender? (Click [here](#) for information)

Trans Women	None / Negligible
Trans Men	None / Negligible
Non-binary people	None / Negligible

Describe the positive or negative impacts

As above

What evidence do you have to support this?

As above

What action(s) can you to take to mitigate any negative impacts?

Is there an opportunity to use this proposal to eliminate unlawful discrimination, advance equality of opportunity or encourage good relations between people in this group and the rest of the population?

As above

Do you think this proposal will have a positive or a negative impact on people with different sexual orientation? (Click [here](#) for information)

Bisexual	None / Negligible
Gay Men	None / Negligible
Gay Women/Lesbian	None / Negligible
Heterosexual/Straight	None / Negligible

Describe the positive or negative impacts

As above

What evidence do you have to support this?

As above

What action(s) can you to take to mitigate any negative impacts?

Is there an opportunity to use this proposal to eliminate unlawful discrimination, advance equality of opportunity or encourage good relations between people in this group and the rest of the population?

As above

Do you think this proposal will have a positive or a negative impact on people who are married or in a civil partnership? (Click [here](#) for information)

People who are married

None / Negligible

People in a civil partnership

None / Negligible

Describe the positive or negative impacts

As above

What evidence do you have to support this?

As above

What action(s) can you to take to mitigate any negative impacts?

Is there an opportunity to use this proposal to eliminate unlawful discrimination, advance equality of opportunity or encourage good relations between people in this group and the rest of the population?

As above

Do you think this proposal will have a positive or a negative impact on people who are pregnant or on maternity leave? (Click [here](#) for information)

Pregnancy

None / Negligible

Maternity

None / Negligible

Describe the positive or negative impacts

As above

What evidence do you have to support this?

What action(s) can you take to mitigate any negative impacts or better contribute to positive impacts?

As above

Do you think this proposal will have a positive or a negative impact on people because of their ethnic origin? (Click [here](#) for information)

Asian / Asian British	None / Negligible
Black / African / Caribbean / Black British	None / Negligible
Mixed / Multiple Ethnic Groups	None / Negligible
White	None / Negligible
Other Ethnic Groups	None / Negligible

Describe the positive or negative impacts

As above

What evidence do you have to support this?

As above

What action(s) can you to take to mitigate any negative impacts?

Is there an opportunity to use this proposal to eliminate unlawful discrimination, advance equality of opportunity or encourage good relations between people in this group and the rest of the population?

As above

Do you think this proposal will have a positive or a negative impact on people with different religions, beliefs, or non-beliefs? (Click [here](#) for information)

Buddhist	None / Negligible
Christian	None / Negligible

Hindu	None / Negligible
Humanist	None / Negligible
Jewish	None / Negligible
Muslim	None / Negligible
Sikh	None / Negligible
Non-belief	None / Negligible
Other	None / Negligible
Describe the positive or negative impacts	
As above	
What evidence do you have to support this?	
As above	
What action(s) can you to take to mitigate any negative impacts?	
Is there an opportunity to use this proposal to eliminate unlawful discrimination, advance equality of opportunity or encourage good relations between people in this group and the rest of the population?	
As above	

Do you think this proposal will have a positive or a negative impact on men or women? (Click here for information)	
Men	None / Negligible
Women	None / Negligible
Describe the positive or negative impacts	
As above	
What evidence do you have to support this?	
As above	

What action(s) can you to take to mitigate any negative impacts?

Is there an opportunity to use this proposal to eliminate unlawful discrimination, advance equality of opportunity or encourage good relations between men and women?

As above

Do you think this proposal will have a positive or a negative impact on people from the Armed Forces Community? (Click [here](#) for information)

Members of the Armed Forces	None / Negligible
Veterans	None / Negligible
Spouses	None / Negligible
Children	None / Negligible

Describe the positive or negative impacts

As above

What evidence do you have to support this?

As above

What action(s) can you to take to mitigate any negative impacts?

As above

Socio-economic Duty

Socio-economic disadvantage means living on a low income compared to others in Wales, with little or no accumulated wealth, making it more difficult to access basic goods and services.

Family background or where a person is born still affects their life. For example, a child from a wealthy family often does better at school than a child from a poor family, even if the poorer child is more naturally academic. This is sometimes called socio-economic inequality.

Do you think this proposal will have a positive or a negative impact on people experiencing socio-economic disadvantage?	Positive
Describe the positive or negative impacts	
A more cost effective service will be identified	
What evidence do you have to support this?	
There are providers in the locality who provide a cheaper service.	
What action(s) can you to take to mitigate any negative impacts?	
Is there an opportunity to use this proposal to eliminate unlawful discrimination, advance equality of opportunity or encourage good relations between people in this group and the rest of the population?	
Signposting to alternate provision.	

National Well-being Goal: A Wales of Cohesive Communities

A society with attractive, viable, safe, and well-connected communities.

Click [here](#) for information about cohesive communities.

Does the proposal contribute to this goal? Describe the positive or negative impacts. HINT
Not applicable
What evidence do you have to support this view?
n/a
What action(s) can you take to mitigate any negative impacts or better contribute to the goal?
n/a

National Well-being Goal: A Wales of Vibrant Culture and Thriving Welsh Language

A society that that promotes and protects culture, heritage, and the Welsh language and which encourages people to take part in the arts, sports, and recreation.

Click [here](#) for information about culture and the Welsh language

Does the proposal contribute to this goal? Describe the positive or negative impacts.	
Not applicable	
What evidence do you have to support this view?	
n/a	
What action(s) can you take to mitigate any negative impacts or better contribute to the goal?	
n/a	
With reference to the following, do you think this proposal will have a positive or negative effect on the Welsh language?	
Click here for information	
Opportunities for people to use the Welsh language	None / Negligible
Treating the Welsh language, no less favourably than the English language	None / Negligible
What evidence do you have to support this view?	
n/a	
What action(s) can you take to increase the positive impact or mitigate any negative impact on the Welsh language?	
n/a	

National Well-being Goal: A Globally Responsible Wales

A society that considers how our actions might impact on other countries and people around the world.

Click [here](#) for information about global responsibility.

Does the proposal contribute to this goal? Describe the positive or negative impacts. HINT
Not applicable
What evidence do you have to support this view?
n/a
What action(s) can you take to mitigate any negative impacts or better contribute to the goal?
n/a

Strengthening the Proposal

If you have identified any negative impacts in the above sections, please provide details of any practical changes and actions that could help remove or reduce the negative impacts.

What will you do?	When?	Who is responsible?	Progress
Contact will be made with the service users	By 15 March 2024	Corporate Manager	In progress
If no action is to be taken to remove or mitigate negative impacts, please justify why. (If you have identified any unlawful discrimination then the proposal must be changed or revised.)			
How will you monitor the impact and effectiveness of the proposal?			

The low number of people affected will allow direct communication and feedback to take place.

Sustainable Development Principle: 5 Ways of Working

Describe below how you have implemented the five ways of working in accordance with the sustainable development principle of the Well-being of Future Generations (Wales) Act 2015




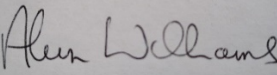
<p>Long term Balancing short-term needs with long-term need and planning for the future.</p> <p><u>HINT</u></p>	<p>An unsustainable service will be replaced with a more efficient option.</p>
<p>Collaboration Working together with other partners to deliver.</p> <p><u>HINT</u></p>	<p>Signposting to the intendent sector for support.</p>
<p>Involvement Involving those with an interest and seeking their views.</p> <p><u>HINT</u></p>	<p>Engagement with users will take place.</p>
<p>Prevention Putting resources into preventing problems occurring or getting worse.</p> <p><u>HINT</u></p>	<p>The Meals at Home is not a preventative service.</p>
<p>Integration Considering the impact of your proposal on the four pillars of well-being (social, economic, cultural and environment) the objectives of other public bodies and across service areas in the Council.</p> <p><u>HINT</u></p>	<p>The options available will give voice and control to service users to purchase services from the independent sector.</p>

Risk

Summarise the risk associated with the proposal.

	1	2	3	4	5
Impact Criteria	Very Low	Low	Medium	High	Very High
Likelihood Criteria	Unlikely to occur	Lower than average chance of occurring	Even chance of occurring	Higher than average chance of occurring	Expected to occur
Risk Description	Impact	Probability	Score (Impact x Likelihood)		
No alternative provision available	1	2	2		

Sign Off

Position	Name	Signature	Date
Corporate Manager	John Callow		19/02/2024
Corporate Lead Officer	Audrey Somerton-Edwards		19/02/2024
Corporate Director	James Starbuck		21/02/2024
Portfolio Holder	Cllr Alun Williams		21/02/2024